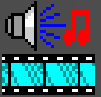
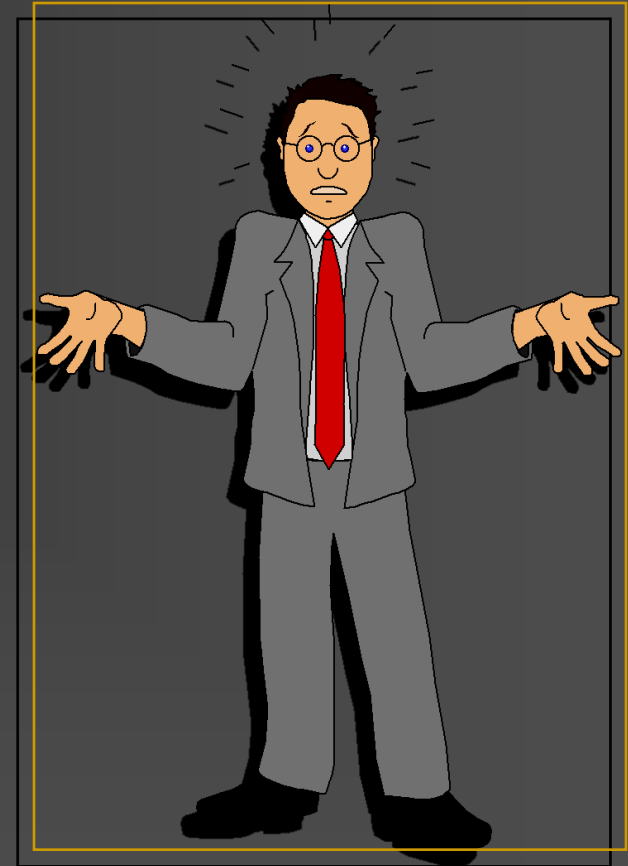


Forklift 1 – FAQ for Trainers

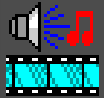


Ever asked yourself these questions?
We will answer these questions here.

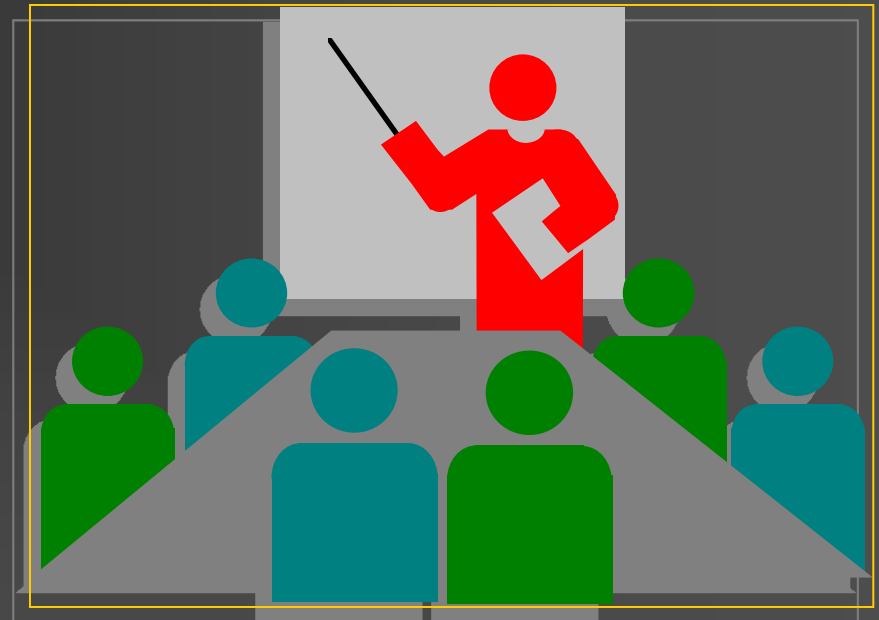
- ① Can I train and certify my Forklift Operators?
- ② What are the requirements to be a Trainer?
- ③ How do I prepare myself?
- ④ Do I need to be a Certified Operator?
- ⑤ Do I need to be a Certified Trainer?
- ⑥ Does **Forklift 1** Train the Trainer certify me?
- ⑦ How do I make sure I am Up-to-Date?
- ⑧ How can I be sure I've covered all the bases?



Can I train and certify my Forklift Operators?



- ① Employers are responsible for determining
 - if employees are trained
 - according to OSHA Standards.
 - As an employer, you also
 - have the authority
 - to choose the methods
 - by which your employees are trained.

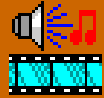


What are the requirements to be a Trainer?

- ② OSHA indicates the same requirements for Supervisors and Trainers:
 - Knowledge of the law
 - which is embodied in the Code Standards,
 - Knowledge of and experience with forklifts, and
 - Experience training and evaluating Operators.



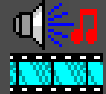
How do I prepare myself?



- ③ Trainers should prepare themselves by doing the following:
 - Study the federal and applicable state OSHA Codes
 - Acquire experience operating the different types of forklifts your Operators will operate
 - Be thoroughly familiar with your operating site and facilities and their hazards
 - Be familiar with the employees' skills and experience levels
 - Prepare a lesson plan
 - Provide Classroom Instruction with Written Test
 - Evaluate Operators skills with a Operators Evaluation.
 - Provide an Interactive teaching and testing environment.



Do I need to be a Certified Operator?

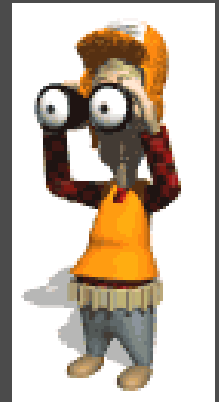


- ④ Becoming a Certified Operator yourself
 - is probably the best first step you can take.
 - It trains you
 - and allows you to interact with a lesson plan
 - That you may
 - (or may not)
 - want to use when you are the Trainer.



Do I need to be a Certified Trainer?

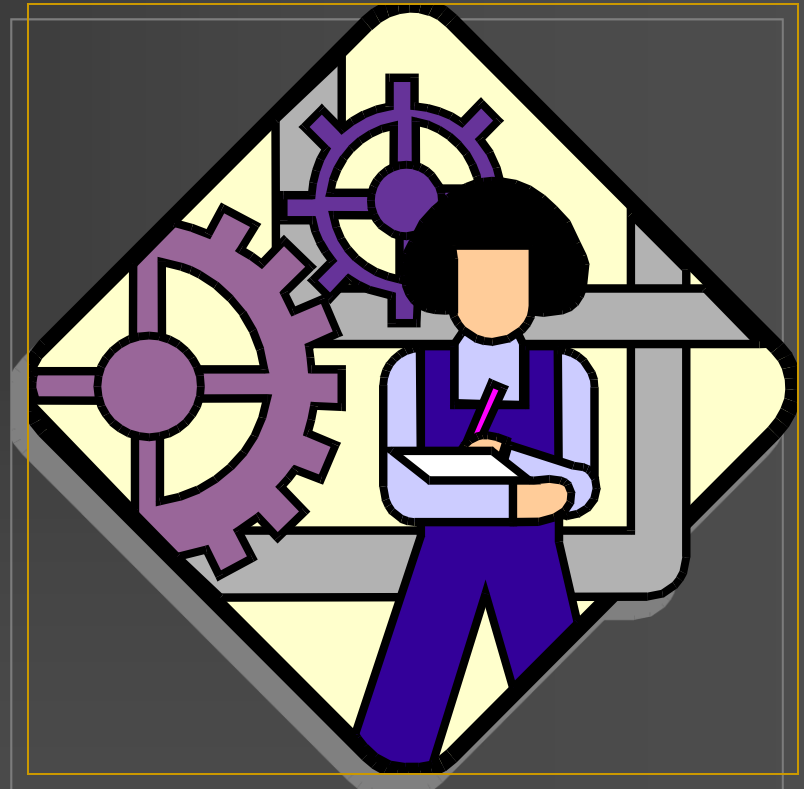
- 5 Strange as it may seem, becoming a Certified Trainer is not necessarily required in order to train certify Forklift Operators!
- OSHA does not provide Accreditation,
- and as employer, you are responsible to determine the quality of training in your company.



Does **Forklift 1** Safety Train the Trainer certify me?



- ⑥ You may work off Training Materials (like these),
 - hire a Safety Consultant,
 - have a Qualified Employee certify others,
 - or even Certify Yourself!
 - The real key is the CREDIBILITY of the Trainer and the quality and content of the training.



How do I make sure I am Up-to-Date?

- ⑦ You can make sure you are Up-to-Date by checking your state and the federal OSHA Web Site or calling your local state OSHA Consultation Service.
- **Forklift 1** Training Modules® are Up-to-Date effective the date of sale
- Updates are always discounted to CD customers
- **Forklift1.com** Web Sites will be Up-to-Date
- Purchasers of **Forklift 1** CD receive Free Updates by Email



How can I be sure I've covered all the bases?

- ⑧ The Bases you must cover, in the most basic form are as follows:
 - Have a Company Safety Policy in place and proceed to enforce it.
 - Make a diligent "GOODWILL" effort at Compliance with all OSHA Standards.
 - Document your Training in writing and keep a Forklift Safety File in a convenient location.
 - Always train personnel BEFORE placing them in service. No more On-the-Job Training for Forklift Operators!
 - Always seek to IMPROVE Safety. It is not a perfectible science.
 - But you can do a very Good Job!



Forklift 1 – FAQ for Trainers

- **Forklift 1** Train the Trainer is designed to help you by answering your questions,
- by providing useful training materials, Code references,
- providing Instructions and Suggestions.
- Safety is the responsibility of Every Person.
- You, as a Trainer, can instruct and also encourage your employees and inspire them to higher degrees of diligence.
- People make Safety, and Safety really does pay:
- Believe in THEM and believe in IT, and you will be an Excellent Trainer!
- Thanks, and Good Luck!

