

Forklift 1 - FAQ for Trainers

Ever asked yourself these questions?
We will answer these questions here.

- ① Can I train and certify my Forklift Operators?
- ② What are the requirements to be a Trainer?
- ③ How do I prepare myself?
- ④ Do I need to be a Certified Operator?
- ⑤ Do I need to be a Certified Trainer?
- ⑥ Does Forklift 1 Train-the-Trainer certify me?
- ⑦ How do I make sure I am Up-to-Date?
- ⑧ How can I be sure I've covered all the bases?



Can I train and certify my Forklift Operators?

- 1 Employers are responsible for determining
 - if employees are trained
 - according to OSHA Standards.
 - As an employer, you also
 - have the authority
 - to choose the methods
 - by which your employees are trained.



What are the requirements to be a Trainer?

- ② OSHA indicates the same requirements for Supervisors and Trainers:
 - Knowledge of the law
 - which is embodied in the Code Standards,
 - Knowledge of and experience with forklifts, and
 - Experience training and evaluating Operators.



How do I prepare myself?

- ③ Trainers should prepare themselves by doing the following:
 - Study the federal and applicable state OSHA Codes
 - Acquire experience operating the different types of forklifts your Operators will operate
 - Be thoroughly familiar with your operating site and facilities and their hazards
 - Be familiar with the employees' skills and experience levels
 - Prepare a lesson plan
 - Provide Classroom Instruction with Written Test
 - Evaluate Operators skills with a Operators Evaluation.
 - Provide an Interactive teaching and testing environment.



Do I need to be a Certified Operator?

- ④ Becoming a Certified Operator yourself
 - is probably the best first step you can take.
 - It trains you
 - and allows you to interact with a lesson plan
 - That you may
 - (or may not)
 - want to use when you are the Trainer.



Do I need to be a Certified Trainer?

- ⑤ Strange as it may seem, becoming a *Certified* Trainer is not necessarily required in order to train certify Forklift Operators!
 - OSHA does not provide Accreditation,
 - and as employer, you are responsible to determine the quality of training in your company.



Does **Forklift 1** Safety Train the Trainer certify me?

- ⑥ You may work off Training Materials like these,
 - hire a Safety Consultant,
 - have a Qualified Employee certify others,
 - or even Certify Yourself!
 - The real key is the credibility of the trainer and the quality and content of the training.



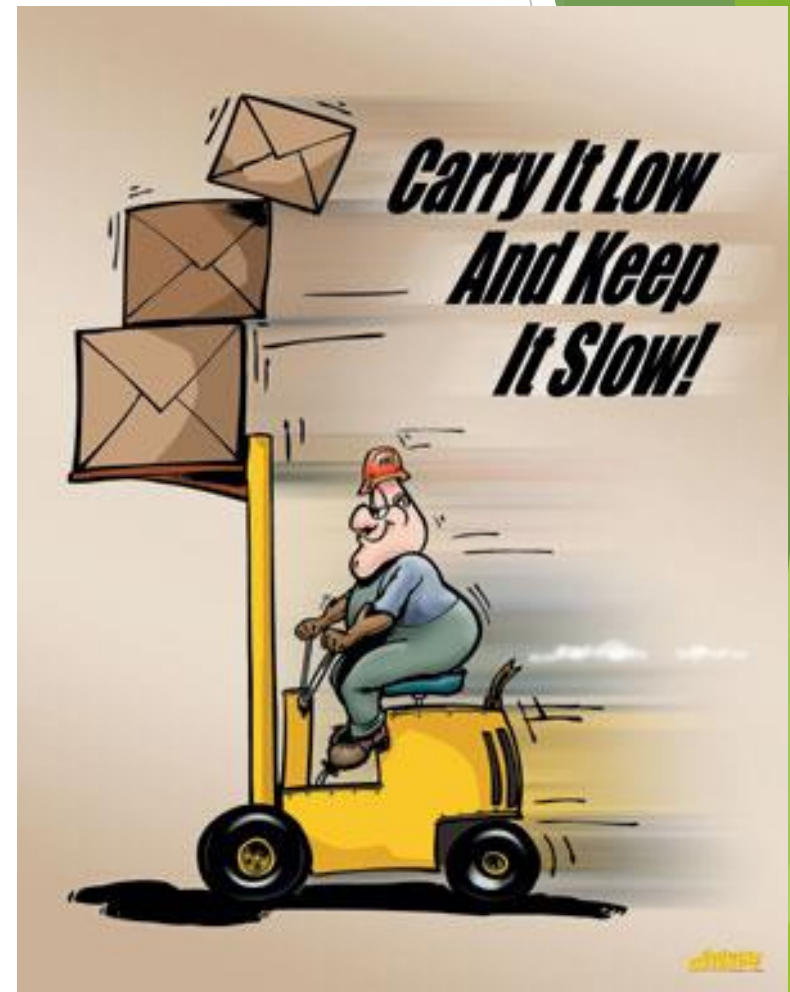
How do I make sure I am Up-to-Date?

- ⑦ You can make sure you are Up-to-Date by checking your state and the federal OSHA Web Site or calling your local state OSHA Consultation Service.
- Forklift 1 training modules are up-to-date effective the date of sale
- Updates are always discounted to CD customers
- Forklift1.com Web Sites will be Up-to-Date
- Purchasers of Forklift 1 CD receive Free Updates by Email



How can I be sure I've covered all the bases?

- ⑧ The bases you must cover, in the most basic form are as follows:
 - Have a company safety policy in place and proceed to enforce it.
 - Make a diligent goodwill effort at compliance with all OSHA standards.
 - Document your training in writing and keep a Forklift Safety File in a convenient location.
 - Always train personnel BEFORE placing them in service. No more On-the-Job Training for Forklift Operators!
 - Always seek to improve safety. It is not a perfectible science.
 - But you can do a very good job!



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- Forklift 1 Train-the-Trainer is designed to help you by answering your questions,
- by providing useful training materials, Code references,
- providing Instructions and Suggestions.
- Safety is the responsibility of Every Person.
- You, as a Trainer, can instruct and also encourage your employees and inspire them to higher degrees of diligence.
- People make Safety, and Safety really does pay:
- Believe in your personnel and your training methods, and you will be an Excellent Trainer!

